**Lesson Planning Template**

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| **Lesson Topic:**  **Class Run Time:**  **Class Size:**  **Class Prerequisites:** |

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| **Materials Needed:** |

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| **Special Learner Concerns/Considerations:** |

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| **Gagne’s Nine Events of Instruction** | **Notes** |
| **Gaining Attention**  *(Hook to get learners engaged)* |  |
| **Direction (Objectives)**  *(“Today we will…”)* |  |
| **Recall (Review)**  *(Review prior knowledge / assess baseline knowledge)* |  |
| **Gagne’s Nine Events of Instruction** | **Notes** |
| **Present Content**  *(Use a variety of teaching methods)* |  |
| **Provide Guidance (Activities)**  *(Apply new knowledge in a safe space. Done through learning activities)* |  |
| **Elicit Performance (Activities)**  *(“Now you try it!”)* |  |
| **Provide Feedback**  *(Constructive with suggestions for improvement)* |  |
| **Evaluation/Assess Performance**  *(Formal or informal)* |  |
| **Enhance Retention and Transfer of Learning**  *(Summarize content, job aids, on the job training)* |  |