**Lesson Planning Template**

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| **Lesson Topic:****Class Run Time:****Class Size:****Class Prerequisites:** |

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| **Materials Needed:** |

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| **Special Learner Concerns/Considerations:** |

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| **Gagne’s Nine Events of Instruction** | **Notes** |
| **Gaining Attention***(Hook to get learners engaged)* |  |
| **Direction (Objectives)***(“Today we will…”)* |  |
| **Recall (Review)***(Review prior knowledge / assess baseline knowledge)* |  |
| **Gagne’s Nine Events of Instruction** | **Notes** |
| **Present Content***(Use a variety of teaching methods)* |  |
| **Provide Guidance (Activities)***(Apply new knowledge in a safe space. Done through learning activities)* |  |
| **Elicit Performance (Activities)***(“Now you try it!”)* |  |
| **Provide Feedback***(Constructive with suggestions for improvement)* |  |
| **Evaluation/Assess Performance***(Formal or informal)* |  |
| **Enhance Retention and Transfer of Learning***(Summarize content, job aids, on the job training)* |  |