

# • How to Customize the Ad, Poster & Banner Template •

**1** Open the file in **Adobe Acrobat** app



**2** Fill in

+ Agency information (e.g. application links, recruitment event info, additional benefits)

+ Name of your agency

+ Special perks

**3** Add your logo/QR code by going to the the menu bar **Edit/Add Image**

**4** Save as a **PDF**

